



Community Living Supervisor – Full-time

GVCSS is seeking a dynamic individual to supervise our Richmond-based group home for adults with developmental disabilities. This is a unique opportunity for the right person to lead our program, working cohesively with our experienced team to support the independence and well-being of our residents.

As the successful candidate, you will ensure that program goals, standards and policies are met. You will use your well-honed supervisory skills to manage frontline staff in addition to overseeing day-to-day operations of the group home, while ensuring that goals of the clients' individual program plans and personal service plans are designed, implemented, and evaluated on a continuing basis. Additionally, you will be responsible for adhering to the assigned program budget and maintaining records. You will also prepare reports and regularly update and collaborate with the program director and supervisory team.

The successful candidate will be available to work Tuesday to Saturday, and able to work the occasional evening and on call rotation.

Qualifications:

- Two years recent, related experience and one year recent supervisory experience. Post-secondary certificate in a related field; completion of a supervisory certificate from a recognized educational institution, or an equivalent combination of education, training and experience.
- Valid Class 4 B.C. Driver's License
- Current, valid "Emergency Adult Care" First Aid and Cardio-pulmonary certification

Skills and Abilities:

- Excellent communication skills: respectful and effective when interacting with all team members, clients and stakeholders
- Proven management skills including experience in delegation, giving feedback, promoting teamwork, and performance management.
- Solid report-writing and computer skills
- Able to maintain confidentiality and advocate organizational values.

Please apply online at <http://www.gvcss.bc.ca/jobapp.htm>, indicating "Community Living Supervisor".

Qualified candidates will be contacted.

Employment contingent upon successful completion of a Criminal Record Search and medical fitness and Tuberculosis screening.